

# Summer Programming Policies & Safety Operations

## Future Stars Westhampton

*Please be aware that significant changes have been made to our summer programming policies in light of COVID-19. Our policies are non-negotiable and exist in order to protect our members and staff, and to maintain a safe and healthy environment at Future Stars. Under no circumstances will we make exceptions to our policies.\*Additional detail will be given regarding further safety policies once you confirm your attendance.*

### **COVID-19 Safety Protocol**

If your athlete is sick or showing symptoms, please keep them home. We will work with you so we can figure out your payment and program enrollment once they are well again. **You must not send your athlete to a Future Stars clinic if they are sick or showing symptoms.**

In the event that a parent/guardian of a child/camper must be isolated because they have tested positive for, or exhibited symptoms of, COVID-19, the parent/ guardian must be advised that they cannot enter the site for any reason, including picking up their child.

- If the parent/guardian – who is a member of the same household as the child/camper – is exhibiting signs of COVID-19 or has been tested and is positive for the virus, utilize an emergency contact authorized by the parent to come pick up the child. As a “close contact,” the child/camper must not return to the child care or day camp for the duration of the quarantine.
- If the parent/guardian– who is the a member of the same household as the child/camper – is being quarantined as a precautionary measure, without symptoms or a positive test, staff should walk out or deliver the child/camper to the parent/guardian at the boundary of, or outside, the premises. As a “contact of a contact” the child/camper may return to the child care or day camp during the duration of the quarantine.
- If a child/camper or their household member becomes symptomatic for COVID-19 and/or tests positive, the child must quarantine and may not return or attend the child care or day camp program until after quarantine is complete.

### **Additional on-site safety measures:**

- An abundance of hand sanitizer and sanitizing supplies will be available on site at all times.
- Hand washing/sanitizing will be required for all staff and campers following all activities.
- Group sizes will be 10 or less at all times with 2 coaches per group.

- Water/snack breaks will occur outdoors, under tents, with pre-determined spaces for each child to maintain social distancing.
- Temperatures will be taken daily upon arrival.
- Staff will wipe down and sanitize all high-frequency areas throughout the day.
- All staff members will wear masks when social distancing is not possible. Campers are not required to wear masks during outdoor activities.
- Staff will wear gloves when handling equipment. All equipment will be wiped down between uses. Each group will have its own set of equipment to use.
- All activities will be adjusted to follow new guidelines and designed to ensure proper social distancing between campers and staff.
- To ensure proper minimization of numbers, parents will not be allowed on site during the camp day. Pickup and dropoff will happen directly from the car.
- All field trips, pool activities, transportation options, lunch breaks, and events have been cancelled.

## **Program Policies**

### **Enrollment**

Parents and guardians may enroll their athletes by the week. We do not offer daily enrollment or rates. If a parent is only going to send their athletes for certain days of the week, the program tuition will not be prorated and make-ups will not be provided.

### **Late Enrollment & Walk-Ins**

Unless otherwise indicated, the deadline to enroll your athlete is the Friday prior to the anticipated program week by **12:00 PM (noon)**. After that, registration will be closed.

In a normal year, we would allow for late registrations and walk-ins with an incurred \$100 late fee. However, in light of COVID-19, we are not going to allow any registrations after the deadline, and walk-ins will be turned away.

Please be aware that we may fill up before the registration deadline.

### **Cancellations**

If a parent or guardian needs to cancel their athletes' enrollment after June 22nd, you will receive a monetary credit on your account that can be used in future summers and does

not expire.

Credits are for the monetary value paid. Credits do not come in the form of weeks. Anyone in the immediate family can use the credit on the account.

Credits cannot be used towards any activities or events at our facility (private lessons, open court time, clinics, pro shop items, etc.). Credits can only be used towards camp-related purchases.

Please note that cancellations made may impact any discounts that were applied. Discounts do not roll over with the credit.

### **Make-Up Days**

Make-up days will not be provided in the event of an absence.

Make-up days will only be provided if your athlete has a medical issue. Parents/guardians must provide a doctor's note stating that the athlete was not physically fit to participate in the missed days of the program in order to be eligible for a make-up day.

Parents/guardians should never send their athlete to the facility for a make-up day without scheduling it with the main office first. Your athlete will be turned away if they are dropped off at the facility for an unscheduled make-up day.

Due to COVID-19, we cannot guarantee that all make-up days will be available to use in the 2020 season. Some make-up days may roll over into 2021. However, they will not expire.

### **Medical Forms**

Parents and guardians must submit the Future Stars Health Form and the most up-to-date immunization record from the athlete's doctor. Any and all allergies must be indicated on the health form in the comments/notes section.

If you are leaving any medication (Epi-Pens, Benadyl, Advil, etc.) at our facility with our on-site EMT, you must provide a doctor's note clearing us to administer the drug in case of an emergency. Please wrap the doctor's note around the medication with a rubber band.

It is the parent's/guardian's responsibility to retrieve the medication from the main office.

### **Age Requirements**

Tennis: 5-14

If your camper is under 5 years old, please do not try to enroll them in a camp program until they are 5. Your enrollment will be automatically cancelled if your camper will not be 5 years old at the time of enrollment.

## **Transportation**

Due to COVID-19, we will not be offering transportation for the summer 2020 season.

## **Changes in Schedule**

Unless otherwise indicated, any and all changes in an athlete's schedule must be made in writing via email to [info@futurestarsouthampton.com](mailto:info@futurestarsouthampton.com). If you call the office to make a change, you must also email the change to the main office. The change will not be made until an email has been sent.

## **Switching Programs**

Athletes can switch into a different program as long as the office is made aware of the change one week in advance, assuming there is room in the program. The change must be submitted in writing via email.

Switching programs does not incur a fee, but if an athlete is moving into a more expensive program, then the difference will be charged to the default credit card on file. If an athlete is switching to a less expensive program, the difference will go as a credit on the account.

## **Participant Dismissal**

In the rare case that a child's behavior negatively impacts a program, Future Stars Southampton reserves the right to terminate the athlete's participation in the program. Refunds and credits will be issued in the case of dismissal.

Future Stars staff, athletes, and community members have a right to work and visit our facility and participate in our programs without physical or emotional harm. If a parent or guardian's behavior compromises that safety by physically or emotionally threatening or harming an employee, participant, or member, or otherwise creates a feeling of unrest, Future Stars reserves the right to terminate the associated athlete's participation in the

program, as well as the facility membership of the parent or guardian in question, along with any dependents of the household members associated with their account. Refunds and credits will not be issued.

These terms and conditions are subject to change at any time.

*Our policies were last updated on June 17, 2020.*